2A

- 1. B
- 2. E
- 3. C
- 4. A
- 5. D

2B

- 1. It enables workgroups to communicate and exchange ideas and information.
- 2. A webcam and a conferencing program, for example Netmeeting.
- 3. Internet Telephony, also known as VoIP.
- 4. Web chat rooms allow multiple users to join in a conversation. Instant Messaging, however, refers to chatting privately with a person or group of people.
- 5. With a username and password.

2C

- 1. Flat-rate
- 2. Instant messaging IM
- 3. Buddy list
- 4. Real-time/ instantly
- 5. 3-D World
- 6. Avatar identities

3A

- 1. True
- 2. You're shouting
- 3. Giving out personal or financial information
- 4. Posting unsolicited advertising messages
- 5. Read the FAQs (Frequently Asked Questions)
- 6. Angry responses or offensive comments
- 7. True

3C

- 1. True
- 2. True

3. False-They **do** help people if they have problems.

- 4. False- One week is 18 Pounds.
- 5. True
- 6. False- you **don't** have to pay long-distance phone rates on the Internet.
- 7. True

4A

BTW (by the way) u (you) 2 (to) IMO (in my opinion) r (are) IC (I see) IOW (in other words) LOL (laugh out loud) BTW (by the way) ASAP (as soon as possible) TIA (thanks in advance) BFN (bye for now)

4B

Paulo: BTW, r u free on Saturday? Emma: Sure – it would b good 2 meet F2F. Shall we go 4 a coffee? Paulo: Good plan. Café Moka makes the best coffee, IMO. Emma: It's the closest 2 ur house IOW!

Paulo: LOL! Yes, ur right! But the coffee really is good.

Unit 18, Chat and conferencing

Emma: Cu at 4?

Paulo: Great. BFN.